



## CUSTOMER ACCOUNT INFO

Customer Code (Account Number)				
Customer Name (Company Name)				
Payment Amount \$	<b>(Please note: a 3% credit card processing fee will apply)</b>			
Payment or Pre-Payment on Account (CIRCLE ONE)?	Payment	Pre-Payment		
Recurring Charge?	No	Yes (Date to Charge)		
Invoice(s) or Order #(s) to Apply Payment to (please attach any related documents) or list invoices here:				
Receipt to Customer (CIRCLE ONE)?	No	E-Mail (next line)	Mail to Address on File	Mail to a Different Address (next line)
E-Mail/Mailing Address				

## CREDIT CARD INFORMATION

<b>Credit Card on File (CIRCLE ONE)</b>	<b>Yes</b>	<b>No</b>			
Card Type (CIRCLE ONE)	VISA	MC	AMEX	OTHER:	
Name on Card (If Provided)					
Card #					
Expiration Date (MMYY)			Street #		Zip Code
Verification Code			<b>Retain Credit Card Info? (CIRCLE ONE)</b>	<b>Yes</b>	<b>No</b>
Phone # of Caller (IN CASE OF CHARGE ISSUES)					

## COMPLETED BY

<b>Name (Please Print)</b>		<b>Date</b>	
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**\*A 3% credit card processing fee will be assessed**